



Republic of the Philippines
LEYTE NORMAL UNIVERSITY
 Tacloban City

EMMANUEL L. FUENTES
 LFO Director II
 Civil Service Commission
 Guindapunan, Palo, Leyte

Dear Director Fuentes,

We would like to respectfully request for publication of the hereunder vacant position in the CSC Bulletin of Vacant Positions in the government.

POSITION TITLE	ITEM No.	SG	QUALIFICATION STANDARDS			
			Education	Experience	Training	Eligibility
1=Accountant III	LNUB-A3-1-1998	19	Bachelor's Degree relevant to the job	3 years of relevant experience	16 hours of relevant training	RA#1080
1=Computer Programmer II	LNUB-COMPRO2-1-1998	15	Bachelor's Degree relevant to the job	2 years of relevant experience	8 hours of relevant training	Career Service Professional (Second Level Eligibility)
1=Guidance Counselor III	LNUB-GUIDC3-1-1998	13	Bachelor's Degree relevant to the job	2 years of relevant experience	8 hours of relevant training	Career Service Professional (Second Level Eligibility)
1=Computer Maintenance Technologist I	LNUB-CTMT1-1-1998	11	Bachelor's Degree relevant to the job	2 years of relevant experience	8 hours of relevant training	Career Service Professional (Second Level Eligibility)
1 = Computer Programmer 1	LNUB-COMPRO1-1-2002	11	Bachelor's Degree relevant to the job	2 years of relevant experience	8 hours of relevant training	Career Service Professional (Second Level Eligibility)
1=Dormitory Manager II	LNUB-DORMG2-15-2005	11	Bachelor's Degree relevant to the job	2 years of relevant experience	8 hours of relevant training	Career Service Professional (Second Level Eligibility)
2=Guidance Counselor I	LNUB-GUIDC1-9-2008 LNUB-GUIDC1-8-2008	11	Bachelor's Degree relevant to the job	none-required	none-required	RA#1080
2=Administrative Aide VI (Electrician/Plumber)	LNUB-ADA6-39-2004 LNUB-ADA6-29-2004	6	Bachelor's Degree relevant to the job none-required	none-required	none-required	CS-Prof. (MC 11, s. 96-Cat. III)
1=Security Guard II	LNUB-SECG2-2-1998	5	High School Graduate	none-required	none-required	SG-License

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			Education	Experience	Training	Eligibility
1=Cook II	LNUB-COK2-1-1998	5	High School Graduate	none-required	none-required	none-required (MC 11, s. 96-Cat. III)
1=Administrative Aide V	LNUB-ADA5-2-2008	5	Bachelor's Degree relevant to the job	none-required	none-required	CS-Professional (Second Level Eligibility)
1=Administrative Aide IV	LNUB-ADA4-24-2004	4	Bachelor's Degree	none-required	none-required	CS-Professional (Second Level Eligibility)
1=Laboratory Aide II	LNUB-LABA2-1-1998	4	High School Graduate	none-required	none-required	none-required (MC 11, s. 96-Cat. III)
4=Administrative Aide III	LNUB-ADA3-15-2004 LNUB-ADA3-21-2004 LNUB-ADA3-19-2004 LNUB-ADA3-20-2004	3	High School Graduate or completion of relevant vocational course	none-required	none-required	CSC-Sub- Professional (First Level Eligibility)
1=Administrative Aide II	LNUB-ADA2-16-2004	2	none-required	none-required	none-required	none-required (MC 11, s. 96-Cat. III)
2=Librarian Aide I	LNUB-LIBA-5-2008 LNUB-LIBA-6-2008	2	none-required	none-required	none-required	CSC-Sub- Professional (First Level Eligibility)
28=Instructor 1	LNUB-INST1-27-1998 LNUB-INST1-53-1998 LNUB-INST1-4-2005 LNUB-INST1-9-2005 LNUB-INST1-10-2005 LNUB-INST1-13-2008 LNUB-INST1-1-2011 LNUB-INST1-2-2011 LNUB-INST1-4-2011 LNUB-INST1-6-2011 LNUB-INST1-8-2011 LNUB-INST1-9-2011 LNUB-INST1-1-2014 LNUB-INST1-2-2014 LNUB-INST1-3-2014 LNUB-INST1-4-2014 LNUB-INST1-5-2014 LNUB-INST1-6-2014 LNUB-INST1-7-2014 LNUB-INST1-8-2014 LNUB-INST1-9-2014 LNUB-INST1-10-2014 LNUB-INST1-11-2014 LNUB-INST1-2-2015 LNUB-INST1-3-2015 LNUB-INST1-4-2015 LNUB-INST1-5-2015 LNUB-INST1-6-2015	12	M.A. in any field of specialization: Music, History, Filipino, Languages & Literature, Geography, Home Economics (Garments), Psychology, Guidance & Counseling	2 years of relevant experience in teaching	16 hours of relevant training	PBET/LET RA # 1080

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			Education	Experience	Training	Eligibility
3=Administrative Aide III (Casual)			Completion of 2 years in College studies	none-required	none-required	CSC-Sub-Prof. (First Level Eligibility)
3=Administrative Aide III (Casual)			Completion of 2 years in College studies	none-required	none-required	CSC-Sub-Prof. (First Level Eligibility)
150=Personnel (Contractual of Service)			Bachelor's, Master's and Doctoral Degree relevant to the job			

Prepared by:

EVELYN G. ARPON
Administrative Officer V (HRMO)

APPROVED BY:

JUDE A. DUARTE, DPA
University President