

# **MyLNU APP PRIVACY POLICY**

Effective on this date: January 30, 2019

**LEYTE NORMAL UNIVERSITY (LNU)** operates the **MyLNU** (the "Service"). The Service is provided by LNU at no cost and is intended for use as is.

This page informs you of our policies regarding the collection, use, and disclosure of Personal Information we receive from you when you use the Service and the choices you have associated with that information.

We use your Personal Information only for providing and improving the Service. When you choose to use the Service, you agree to the collection and use of information as stated in this policy.

## **Information Collection and Use**

We collect different types of information for various purposes to provide a better experience in using the Service: personal data, usage data, and cookies and tracking data.

### **Personal Data**

While using our Service, we may ask you to provide us with certain personal identifiable information that can be used to contact or identify you. Personally identifiable information may include, but is not limited to: Username, Password, Email address, Phone number, Birthday, Address (City, Province, ZIP/Postal code), Father' Name, and Mother's Name ("Personal Data").

### **Usage Data**

When you access the Service by or through a mobile device, we may collect certain information such as the type of mobile device you use, your mobile device unique ID, the Internet Protocol (IP) address of your mobile device, your mobile operating system, the type of mobile Internet browser you use, unique device identifiers and other diagnostic data ("Usage Data").

### **Cookies & Tracking Data**

Cookies are files with small amount of data which may include an anonymous unique identifier. Cookies are sent to your browser from a website and stored on your device internal memory. Tracking technologies also used are beacons, tags, and scripts to collect and track information and to improve and analyze our Service.

Cookies and similar tracking technologies are used to track the activity on our Service and hold certain information. You can instruct your browser to refuse all cookies or to indicate when a cookie is being sent. However, if you do not accept cookies, you may not be able to use some portions of our Service.

## Use of Information

Leyte Normal University uses the collected data for various purposes:

- To provide and maintain the Service
- To notify you about changes to our Service
- To allow you to participate in interactive features of our Service when you choose to do so
- To provide analysis or valuable information so that we can improve the Service
- To monitor the usage of the Service
- To detect, prevent and address technical issues

## Security

The security of your Personal Information is important to us, but remember that no method of transmission over the Internet, or method of electronic storage is 100% secure. While we strive to use commercially acceptable means of protecting it, we cannot guarantee its absolute security.

## Service Providers

We may employ third party companies and individuals to facilitate our Service ("Service Providers"), to provide the Service on our behalf, to perform Service-related services or to assist us in analyzing how our Service is used.

These third parties have access to your Personal Data only to perform these tasks on our behalf and are obligated not to disclose or use it for any other purpose.

## Children's Privacy

This Service does not address anyone under the age of 18 ("Child"). We do not knowingly collect personally identifiable information from anyone under the age of 18. If you are a parent or guardian and you are aware that your Child has provided us with Personal Data, please contact us. If we become aware that we have collected Personal Data from children without verification of parental consent, we take steps to remove that information from our servers.

## Changes To This Privacy Policy

This Privacy Policy is effective as of January 31, 2019 and will remain in effect except with respect to any changes in its provision in the future. Changes to this Privacy Policy are effective when they are posted on this page.

We reserve the right to update our Privacy Policy from time to time. You are advised to review this Privacy Policy periodically for any changes. Your continued use of our Service after we post any modification to the Privacy Policy on this page will mean your acknowledgement of the modifications and consent to abide and be bound by the modified Privacy Policy.

We will notify you of any changes through the email address you have provided us or by posting a prominent notice on our Service, prior to the change becoming effective and update the "effective date" at the top of this Privacy Policy.

## Contact Us

If you have any questions about this Privacy Policy, please contact us at [info@lnu.edu.ph](mailto:info@lnu.edu.ph)

Sources: Privacy Policy Generator

<https://www.freeprivacypolicy.com/>  
<https://termsfeed.com/>

Republic of 10173Data Privacy Act of 2012

<https://www.privacy.gov.ph/data-privacy-act/>

