

INVITATION TO BID

The Leyte Normal University, through its Bids and Awards Committee (BAC), invites suppliers/manufacturers/distributors/contractors to bid for the hereunder project:

Name of Project : **1 Lot Supply and Delivery of 23 units LCD Projector & 3 units Computer Set**
 Location : **Leyte Normal University, Tacloban City**
 Brief Description : **1 Lot Supply and Delivery of 23 Units LCD Projector & 3 Units Computer Set**
 Approved Budget : **Seven Hundred Twenty Two Thousand Pesos only.**
 For the Contract : **(P722,000.00)**
 Contract Duration : **30 days**
 Delivery Period : **30 days after Notice to Proceed**

Prospective bidders should have experience in undertaking a similar project within the last two (2) years with an amount of at least 50% of the proposed project for bidding, and have key personnel and equipment (owned, leased or under purchase) available for the prosecution of the project. The list of minimum equipment requirement is indicated in the Eligibility Forms. The Eligibility Check/Screening as well as the Preliminary Examination of Bids shall use non-discretionary "pass/fail" criteria. Post-qualification of the lowest calculated bid shall be conducted.

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bidding Conference(s), Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 and its Implementing Rules and Regulation (IRR).

The complete schedule of activities is listed, as follows:

Activities	Date & Time	Person Involved	Venue
1. Advertisement & Posting	October 13-20, 2015	Leah K. De Paz/Susan Leah B. Caing BAC Secretariat	
2. Issuance of Bid Documents	October -13-21, 2015 8:00-12:00 a.m. 1:00-5:00 p.m.	Leah K. De Paz/Susan Leah B. Caing BAC Secretariat	BAC Chair's Office LNU Admin Bldg. Tacloban City
3. Pre-bid Conference	NONE	BAC Members Interested Bidders COA Observers	BAC Chair's Office LNU Admin Bldg. Tacloban City
4. Submission of Bids	October 21, 2015 Not later than 8:30 a.m.	Leah K. De Paz BAC Secretariat	BAC Chair's Office LNU Admin Bldg. Tacloban City
5. Opening of Bids	October 21, 2015 9:00 a.m.	BAC Members COA Observers Interested Bidders	BAC Chair's Office LNU Admin Bldg. Tacloban City

Bid Documents will be available only to prospective bidders upon payment of a non-refundable amount of **One Thousand Pesos (Php1,000.00)** to the Leyte Normal University Cashier.

The Leyte Normal University assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.

Approved by:

CLEMELLE L. MONTALLANA, D.M.

BAC Chairman

Tel #: (053) 321 - 8176

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Procurement Bulletin Board, Administration Bldg., LNU