

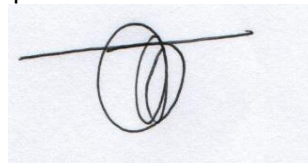
Standard Form Number: SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Date: 6-Nov-2018  
 Quotation No. 20181102

\_\_\_\_\_  
 Company Name

\_\_\_\_\_  
 Address

Please quote your lowest price on the item/s listed below, subject to the General Conditions written below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the return envelope attached herewith.



**JOSISA C . CONCHADA**  
 Chairman, Bids & Awards Committee

**General Conditions of the Contract:**

1. ALL ENTRIES MUST BE TYPEWRITTEN
2. DELIVERY PERIOD WITHIN FIFTEEN (15) CALENDAR DAYS
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR  
 FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY LEYTE NORMAL UNIVERSITY
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY (30) CALENDAR DAYS
5. G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED
7. THIS PROJECT IS 1 LOT

ITEM NO.	ITEM & DESCRIPTION	QTY	ABC	QUOTATION
1	DESKTOP COOMPUTER, BRANDED	1	46,000.00	
2	INK CARTRIDGE, EPSON, T6641	41	13,940.00	
3	INK CARTRIDGE, EPSON, T6642	27	9,180.00	
4	INK CARTRIDGE, EPSON, T6643	27	9,180.00	
5	INK CARTRIDGE, EPSON, T6644	27	9,180.00	
6	LAPTOP LOCK	20	34,000.00	
7	LAPTOP, CORE i5, BRANDED	21	808,500.00	
8	PRINTER, BRANDED	2	32,000.00	
9	SPEAKER	1	15,000.00	
10	SPEAKERS (SUBWOOFER), BRANDED	1	3,000.00	
	<b>TOTAL</b>		<b>979,980.00</b>	

Brand and Model : \_\_\_\_\_

Delivery Period : \_\_\_\_\_  
Warranty : \_\_\_\_\_  
Price Validity : \_\_\_\_\_

After having carefully read and accepted your General conditions, I/we quote on the item/s at price noted above

\_\_\_\_\_  
*Company Name*

\_\_\_\_\_  
*Tel. No./ Cellphone No.*

\_\_\_\_\_  
*Printed Name/Signature*

\_\_\_\_\_  
*Date*

