

Standard Form Number: SF-GOOD-60

Revised on: May 24, 2004

Standard Form Title: **Request for Quotation**

Date: December 27, 2021

Quotation No. 20211222

Company Name

Address

Please quote your lowest price on the item/s listed below, subject to the General Conditions written below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith.



GENEROSO N. MAZO

Chairman, Bids & Awards Committee

General Conditions of the Contract:

1. ALL ENTRIES MUST BE TYPEWRITTEN
2. DELIVERY PERIOD WITHIN *THREE (3)* calendar days.
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR
FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY LEYTE NORMAL UNIVERSITY
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY (30) CALENDAR DAYS
5. G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

7. This project is 1 lot

ITEM NO.	ITEM & DESCRIPTION	QTY	ABC	QUOTATION
1	AM Snacks (January 19,2022)	45	3,375.00	
2	PM Snacks (January 19,2022)	45	3,375.00	
3	Lunch(January 19,2022)	45	11,250.00	
4	AM Snacks (January 20,2022)	45	3,375.00	
5	PM Snacks (January 20,2022)	45	3,375.00	
6	Lunch(January 20,2022)	45	11,250.00	
7	AM Snacks (January 21, 2022)	45	3,375.00	
8	PM Snacks (January 21,2022)	45	3,375.00	
9	Lunch(January 21,2022)	45	11,250.00	
TOTAL			54,000.00	

Delivery Period

Warranty

Price Validity

After having carefully read and accepted your General conditions, I/we quote on the item/s at price noted above

Company Name

Tel. No./ Cellphone No.

Printed Name/Signature

Date