

Standard Form Number: SF-GOOD-60

Revised on: May 24, 2004

Satandard Form Title: **Request for Quotation**

Date: 14-Sept.-2017

Quotation No. 20170923

Company Name

Address

Please quote your lowest price on the item/s listed below, subject to the General Conditions written below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith.

JOSISA C. CONCHADA
Chairman, Bids & Awards Committee

General Conditions of the Contract:

1. ALL ENTRIES MUST BE TYPEWRITTEN
2. DELIVERY PERIOD WITHIN SEVEN (7) CALENDAR DAYS
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR
FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY LEYTE NORMAL UNIVERSITY
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY (30) CALENDAR DAYS
5. G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED
7. THIS PROJECT IS 1 LOT

TEM NO.	ITEM & DESCRIPTION	QTY	ABC	QUOTATION
1	CABINET, STEEL CHEST	3 UNITS		
2	CABINET, STEEL WITH GLASS DOOR	1 UNIT		
3	CHAIR, GANG 4 SEATER	4 UNITS		
4	COMPUTER TABLE WITH CHAIR	4 SETS		
5	CONFERENCE TABLE, OVAL, 6 SEATERS	1 SET		
6	DENTAL RECORDS CABINET WITH SLIDING	4 UNITS		
7	LATERAL FILING STEEL CABINET (FC-D)	2 UNITS		
8	OFFICE CHAIR, ROTATING	7 UNITS		
9	OFFICE TABLE, 60CM X 120	1 UNIT		
10	OFFICE TABLE, 70CM X 140CM	6 UNITS		
11	SALA SET WITH CENTER TABLE, 5 SEATERS	2 SETS		
12	TABLE, GLASS ROUND WITH CHAIRS	2 SETS		
	TOTAL		335,500.00	

 : _____
 : _____
 Warranty: _____
 Price Validity: _____

After having carefully read and accepted your General conditions, I/we quote on the item/s at price noted above

Company Name

Tel. No./ Cellphone No.

Printed Name/Signature

Date

