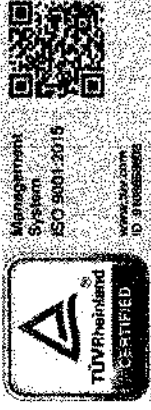




Republic of the Philippines  
**LEYTE NORMAL UNIVERSITY**  
 Tacloban City



**LEO A. OMAMALIN, CPA**  
 University Accountant

# C O N T R A C T

## 20-10-003-GD

KNOW ALL MEN BY THESE PRESENTS:

This Contract entered into by and between:

**REYNALDO B. GARNACE, DA**  
 CAO for Administration

The **LEYTE NORMAL UNIVERSITY**, an institution of higher learning created by virtue of Republic Act 7910, with office address at P. Paterno Street, Tacloban City, represented by its University President, **DR. JUDE A. DUARTE**, hereinafter referred to as the **UNIVERSITY**;

and

**EVELYN B. AGUIRRE DA**  
 VP for Administration and Finance

**COPYLANDIA OFFICE SYSTEMS CORPORATION**, a duly registered entity with DTI and licensed to operate business by the City of Tacloban, represented herein by its **SENIOR SOLUTIONS CONSULTANT, ARJEAN A. VALES**, hereinafter referred to as the **CONTRACTOR**.

### WITNESSETH

WHEREAS, the **CONTRACTOR** has offered to undertake for the **UNIVERSITY** the **1 UNIT HIGH SPEED SHEET-FED INKJET PRINTER WITH AUTOMATIC STAPLING WITH ID NO. 20-10-003-GOODS**;

WHEREAS, the **UNIVERSITY** has allocated sufficient funds to cover the costs of the project in the amount of **ONE MILLION TWO HUNDRED SIXTY EIGHT THOUSAND EIGHT HUNDRED AND EIGHTY EIGHT PESOS ONLY (Php 1,268,888.00)** inclusive of tax to be completed within **1 Month** in accordance with the terms of the contract;

**ARJEAN A. VALES**  
 Senior Solutions Consultant  
 Copylandia Office Systems Corporation

WHEREAS, the **UNIVERSITY** in accordance with its consultative body on goods & services and the Bids and Awards Committee, through Public Bidding and due consideration of cost, has found such cost reasonable and advantageous to the government because of the extensive scope at a considerably low price;

NOW THEREFORE, the **UNIVERSITY** hereby awards this contract for the **1 UNIT HIGH SPEED SHEET-FED INKJET PRINTER WITH AUTOMATIC STAPLING WITH ID NO. 20-10-003-GOODS** and both parties have agreed on the following:

**JUDE A. DUARTE, DPA**  
 University President

- A. SCOPE OF WORKS (see attached complete scope / terms of reference)
- Delivery of **1 UNIT HIGH SPEED SHEET-FED INKJET PRINTER WITH AUTOMATIC STAPLING WITH ID NO. 20-10-003-GOODS**

**B. OBLIGATIONS OF THE CONTRACTOR**

1. Undertake the **1 UNIT HIGH SPEED SHEET-FED INKJET PRINTER WITH AUTOMATIC STAPLING WITH ID NO. 20-10-003-GOODS** in accordance with the scope of works / terms of reference.
2. Supervise the implementation of the project from time to time or as the need arises to review the implementation, progress and quality of work, whether it is proceeding in accordance with the contract documents. The CONTRACTOR shall shoulder the airfare and other miscellaneous expenses incurred during the delivery.
3. The CONTRACTOR, shall not be required to make continuous 8-hour on-site supervision to check on the quality of work involved.

**C. OBLIGATION OF THE UNIVERSITY**

1. The UNIVERSITY, for and in consideration of the Supply and Delivery of **1 UNIT HIGH SPEED SHEET-FED INKJET PRINTER WITH AUTOMATIC STAPLING WITH ID NO. 20-10-003-GOOD** in accordance with the plans, specifications, and scope of work, shall pay the CONTRACTOR the sum of **ONE MILLION TWO HUNDRED SIXTY EIGHT THOUSAND EIGHT HUNDRED AND EIGHTY EIGHT PESOS ONLY (Php 1,268,888.00)** inclusive of tax payable upon completion of the same;
2. The UNIVERSITY, shall resort to payment of liquidated damages from the CONTRACTOR in case of unsatisfactory performance or violation of any provision of this Contract.

**D. EFFECTIVITY**

1. This contract shall take effect upon receipt of Notice to Proceed by the CONTRACTOR and shall remain in force and effect for 1 Month or until rescinded mutually by said parties.

**IN WITNESS WHEREOF**, the parties have hereunto set their hands this Oct. 8, 2020 at the City of Tacloban, Province of Leyte, Philippines.



**JUDE A. DUARTE, DPA**  
University President



**ARJEAN A. VALES**  
Senior Solutions Consultant  
Copylandia Office Systems Corporation

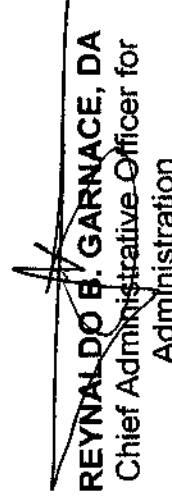
**CERTIFIED ON THE AVAILABILITY OF FUNDS:**

**LEO A. OMAMALIN, CPA**  
University Accountant

Signed in the presence of:



**EVELYN B. AGUIRRE, D.A.**  
VP for Administration and Finance



**REYNALDO B. GARNACE, DA**  
Chief Administrative Officer for  
Administration

**ACKNOWLEDGEMENT**

Republic of the Philippines )  
Province of Leyte ) S.S.  
City of Tacloban )

BEFORE ME, a Notary Public, this Oct. 8, 2020 for the City of Tacloban, personally appeared DR. JUDE A. DUARTE and MS. ARJEAN A. VALES who acknowledged to me the authenticity and due execution of the foregoing document and who avow under the PENALTY OF LAW, to truth of the contents of the foregoing document and further acknowledged to me that the same is their free act and voluntary deed.


I hereby certify the affiants had been identified by the undersigned Notary Public through Competent Evidence of Identity as follows:

<u>Name</u>	<u>Competent Evidence of Identity</u>
JUDE A. DUARTE	TIN: 134-657-409 Maasin City
ARJEAN A. VALES	TIN: 449-390 - 930 SOGOD, SO. LEYTE

which bears their picture and signature and basing on the same, their picture appearing is one and the same signature on this document.

WITNESS MY HAND AND SEAL

Doc. No. 140  
Page No. 30  
Book No. 11  
Series of 2020

  
 NOTARY PUBLIC  
 ATTY. VIRGINIA A. BRAZIL  
 NOT. COM. # 2020-01-44  
 UNTIL DEC. 31, 2020  
 IBE LIFE TIME MEMBER  
 PTR NO. 75627110 / 08/20  
 MGLE NO. B-0012788  
 ROLL NO. 50293  
 TACLOBAN CITY