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Chd
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Republic of the Philippines
LEYTE NORMAL UNIVERSITY
P. Paterno St., Tacloban City

NOTICE TO PROCEED

October 26, 2020

ARJEAN A. VALES
Senior Solutions Consultant
Copylandia Office Systems Corporation
G/F Apostol Arcade
Cor. Zamora and Sto Nino Street
Tacloban City

Ma'am Vales:

This is to inform you that the Contract Agreement for **1 UNIT HIGH SPEED SHEET-FED INKJET PRINTER WITH AUTOMATIC STAPLING** has been approved in the amount of **One Million Two Hundred Sixty-Eight Thousand Eight Hundred Eighty-eight Pesos (P1,268,888.00)**.


Accordingly, notice is hereby given to **Copylandia Office Systems Corporation** to commence the work in accordance with the terms and conditions as stipulated in the Contract and that the date of commencement shall be upon receipt of this Notice to Proceed.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to **Leyte Normal University**.

Very truly yours,



JUDE A. DUARTE, DPA

University President 

I acknowledge receipt of this Notice on

Nov. 3, 2020

Name of the Representative of the Bidder:

ARJEAN A. VALES

Authorized Signature: 