

Standard Form Number: SF-GOOD-60

Revised on: May 24, 2004

Standard Form Title: **Request for Quotation**

Date: December 10, 2021

Quotation No. 20211205

Company Name

Address

Please quote your lowest price on the item/s listed below, subject to the General Conditions written below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith.



GENEROSO N. MAZO

Chairman, Bids & Awards Committee

General Conditions of the Contract:

1. ALL ENTRIES MUST BE TYPEWRITTEN
2. DELIVERY PERIOD WITHIN *SEVEN (7)* CALENDAR DAYS.
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR
FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY LEYTE NORMAL UNIVERSITY
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY (30) CALENDAR DAYS
5. G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED
7. This project is 1 lot.

ITEM NO.	ITEM & DESCRIPTION	QTY	ABC	QUOTATION
1	Dinner December 14, 2021 Day 0	5	1,250	
2	Breakfast December 15, 2021 Day 1	5	1,250	
3	Snacks AM December 15, 2021 Day 1	65	6,500	
4	Lunch December 15, 2021 Day 1	65	16,250	
5	Snacks PM December 15, 2021 Day 1	65	6,500	
6	Dinner December 16, 2021 Day 1	5	1,250	
7	Breakfast December 16, 2021 Day 2	5	1,250	
8	Snacks AM December 16, 2021 Day 2	65	6,500	
9	Lunch December 16, 2021 Day 2	65	16,250	
10	Snacks PM December 16, 2021 Day 2	65	6,500	
11	Dinner December 16, 2021 Day 2	5	1,250	
12	Breakfast December 17, 2021 Day 3	5	1,250	
13	Snacks AM December 17, 2021 Day 3	65	6,500	
14	Lunch December 17, 2021 Day 3	65	16,250	
15	Snacks PM December 17, 2021 Day 3	65	6,500	
16	Dinner December 17, 2021 Day 3	5	1,250	
17	Breakfast December 18, 2021	5	1,250	
	TOTAL		97,750.00	

Delivery Period

Warranty

: _____

Price Validity

: _____

After having carefully read and accepted your General conditions, I/we quote on the item/s at price noted above

Company Name

Tel. No./ Cellphone No.

Printed Name/Signature

Date