

LEYTE NORMAL UNIVERSITY

Project Reference Number

Name of the Project

Location of the Project:LNU

Tacloban City

Standard form Number SF-Good-60

Date: June 28, 2022

Revised on May 24, 2004

Number: 490622

Standard form Title: Request for Quotation

Item/s listed below, subject to the General Conditions written below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith.


JOSISA C. CONCHADA
Chairman, Bids & Awards Committee

General Conditions of the Contract:

1. All entries must be typewritten/handwritten.
2. Delivery period within SEVEN (7) calendar days.
3. Warranty shall be a period of **SIX (6) months** for supplies and materials, **ONE (1) Year** for the equipment, from the date of acceptance by Leyte Normal University.
4. Price validity shall be for a period of THIRTY (30) Calendar Days.
5. PHILGEPS registration certificates shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures showing certifications of the product being offered.

Item No.	Articles	QTY.	Total	QUOTATION
1	Documents Storage Box Kraft 15.5x12.5x11.2"	300 pcs	60,000.00	
2	Durable Plastic Convenient Colorful Long Insertable Tab Page Dividers Binder (10pcs/pack)	150 packs	15,000.00	
3	Twine, Plastic, one (1) kilo per roll	10 kl	1,000.00	
4	Arch File 3" Long (Red color) 2 ring	100 pcs	30,000.00	
	TOTAL		106,000.00	
	NOTHING FOLLOWS			

Brand Model: _____
 Delivery Period: _____
 Warranty: _____
 Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote on the item/s at price noted above.

Company Name

Business/Mayor`s Permit No.

TIN:

PhilGEPS Registration Number (required)

Tel. No./Cellphone No.

Printed Name/Signature

Date